## **Credit Union Mortgage Association, Inc.**

Date Received: \_\_\_\_/ \_\_\_/

Date Processed: \_\_\_\_/ \_\_\_/

## AUTOMATIC MORTGAGE PAYMENT AUTHORIZATION

Entered: MS Confirmation Sent

Instructions: Complete the Authorization form below and make a copy of the completed Authorization form for your records. If you are using a checking account for Automatic Debit, you must send a voided check from the account you wish to be debited. If you are using a savings account, you must send a preprinted savings deposit ticket that includes the ABA number and your account number. Failure to do so may result in the rejection of your payment entries. Check One: New Change Cancel – effective \_\_\_/\_\_ (Cancellation request must be received at least 10 days prior to the next transaction date) Name Mortgage Loan Number **Daytime Phone Number** I hereby authorize Credit Union Mortgage Association to initiate debit entries to the Financial Institution listed below, and if necessary initiate credit entries or adjustments to correct a debit entry originated in error, to make my loan payment for the amount specified on this authorization. I understand that my automatic payment will be adjusted automatically if my payment changes due to escrow analysis and/or adjustable rate. Payment dates that fall on non-business day or holiday will be processed the following business day. Payments returned will be reversed and will not be resubmitted. A \$15.00 return item fee will be assessed for all returned payments. I understand that Credit Union Mortgage Association is not responsible for any fees, penalties or late charges. Repeated returned payments will result in termination from the program. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. Law. Drafts will occur on the 7th day of the month. Optional: In addition to my regular payment, please deduct an additional \$ each month and apply to principal. Start Date: \_\_\_\_\_ / \_\_\_\_ (We must receive this authorization at least 15 days prior to the start date.) ABA Number (Routing Number) 9 digits\* **Depository Institution** City Zip **Institution Phone Number** State Name on Account **Account Number** Choose One Checking Savings This authorization is to remain in full force and effect until Credit Union Mortgage Association has received a written request to terminate this authorization in such time and in such manner as to afford Credit Union Mortgage Association a reasonable time to act on it. By signing below, I agree to the terms and conditions specified within this authorization. **Borrower's Signature Date** Χ A VOIDED CHECK OR PRE-PRINTED SAVINGS DEPOSIT TICKET MUST BE ATTACHED TO INITIATE YOUR AUTOMATIC PAYMENT. Please fax to (703) 425-7089 or mail the completed form with attachments to: **Credit Union Mortgage Association** 10800 Main Street Fairfax, VA 22030 If you have any questions, please contact Loan Servicing at 800-231-8855. INTERNAL USE ONLY

Received By:

Processed By: