

CHANGE PAYROLL DIRECT DEPOSIT

Date

Employer/Depositor's Name

Address

City, State Zip

To Whom It May Concern:

You are currently depositing MY ENTIRE PAYCHECK/PART OF MY PAYCHECK (circle one) to the following account:

Financial Institution Name: _____

Routing Number: _____

Account Number: _____

Effective _____ (date), please stop making deposits to that account and instead send them to:

Financial Institution Name: Houston Texas Fire Fighters Federal Credit Union

Routing Number: 313083714

Account Number: _____

If you have any questions about this request, please contact me during
the DAY/EVENING (circle one) at (____) _____ (phone number).

Thank you.

Sincerely,

Signature

Name (please print)

Address

City, State, Zip

Other Information Your Employer May Need (SSN, Employee ID#, etc.)