

OFFICIAL ELECTION RULES

An all mail-in ballot system will be used to conduct credit union elections.

Tellers of the election shall be appointed by the Board and will be an outside professional company.

It shall be the responsibility of the Tellers of the election to tally the votes and ensure the safekeeping and validity of the ballots, in accordance with the by-laws.

The Secretary of the Board shall notify the members of the election at least 105 days prior to the Annual Meeting.

There will be no nominations from the floor or write in candidates allowed.

A nominating committee, consisting of not less than three members in good standing, shall be appointed by the Chairperson, with Board approval, at least 105 days prior to the Annual Meeting.

It shall be the duty of the nominating committee to nominate at least one member for each vacancy, including any unexpired term for which elections are to be held. All nominees for the Board of Directors must be a member in good standing and willing to commit their time to credit union business. [A member in good standing is to be defined as a member that is bondable, has quality credit history for at least one year - (no 60 day delinquent on accounts, no charge off or collected accounts, no bankruptcies within the past 3 years), satisfactory credit union account history - (no current over drawn accounts, no more than 3 NSF checks within the past 12 months), no credit union losses - (through nonpayment of loans, return checks, NSF or other fees, account fraud), satisfactory account history at any financial institution affiliations and no felony conviction or misdemeanor involving moral turpitude.]

All nominees for the Board of Directors must have reached their 21st birthday prior to the election.

All members wishing to run for the Board of Directors must put their request in writing, and that request must be received by the credit union no later than 60 days prior to the election. The exact day will be specified each year in the notice to the members.

The nominating committee will meet to determine nominees. Any member not nominated by the committee may still be placed on the ballot by providing a petition containing 1% or more of the signatures of the Houston Texas Fire Fighters Federal Credit Union members. Those members not nominated have 10 days from the date they are notified to turn in their petition to the nominating committee.

There will be a meeting of the nominees/candidates after the cutoff date, held at the main office of the credit union, to determine ballot positions and to explain the election rules. Nominee positions will be determined by the drawing of lots.

Ballots will be mailed to each member 18 and over, in good standing at least 30 days prior to the Annual Meeting, using the last known address on the credit union's records.

Members must have reached their 18th birthday prior to the mailing of the ballots, to be eligible to vote.

Members must have joined the credit union at least 30 days prior to the Annual Meeting in order to be eligible to vote.

Tellers of the election must receive all ballots at least five (5) days prior to the Annual Meeting.

Election results will be announced on the first night of the Annual Meeting.

In case of a tie vote, a run-off election will be held at the main office of the credit union for a three (3) day duration, at a time specified by the Board of Directors, not to exceed 30 days following the Annual Meeting.
